

COLINSBURGH AND KILCONQUHAR COMMUNITY COUNCIL**Minutes of Meeting Held at 7.30pm on March 10th 2026, at Colinsburgh Library**

Present: Mac Logan (Chair), Alison Boyle (Co-Lead Community Planning), Sue Rabjohns (Secretary) Cllr Alycia Hayes, Fife Council. Elizabeth Riches (ENCEPT), 4 members of the public were present.

Item	Action
<p>1. Welcome, Introductions and Apologies Apologies were received from John Lidderdale (Co-Lead Community Planning), Cllr Sean Dillon.</p>	
<p>2. Minutes of Previous Meeting a) Accepted as accurate, with Sue proposing and Alison Seconding Thanks to Gordon Campbell for distributing the minutes in Kilconquhar.</p>	
<p>Matters Arising</p> <ul style="list-style-type: none"> • New website – Mac will develop an updated website with assistance from an IT specialist and the Fife Council representative. • A query was raised about the metal barrier/ gate off Meadow Road blocking access to the rented council garages. Cllr Hayes stated that planning permission may have been applied for prior to the metal gate being erected and this information wouldn't necessarily have been published on the Fife Council portal, however, if necessary, retrospective planning permission can be made. Cllr Hayes reiterated that the outcome of the planning permission is not known at this stage. • A query was raised regarding the accuracy of the minutes in relation to discussions about the gate blocking access to the FC rental garages and whether it may be removed. It was clarified that the minutes can only record matters that are formally discussed during a Community Council meeting. Conversations or comments that take place outside the meeting, or which are based on hearsay, cannot be included in the official record. Those present were therefore reminded that the minutes reflect only what is discussed and agreed upon during the meeting itself. • Continuing the query about the installation of double yellow lines on St Andrews Road, this has been ongoing and continues to be raised at CKCC meetings since 2018, Cllr Hayes advised those in attendance that there is a considerable backlog of works requests, however she will make a request to Nigel Hamilton that this is progressed as a matter of some priority, The situation is a hazard and needs to be carried out so that cars do not park on St Andrews Road. • A query was raised about a resident's installation of a garden gate with potential damage to a wall. Cllr Hayes advised that the resident had been written to and the integrity of the wall will be inspected. 	<p>ML</p> <p>AH</p>

<p>3. Reports a) Chair</p> <p>Treasurer Bank Balance £1490.66 no updates Still waiting for bank statements to reflect the current balance.</p> <p>b) Local Councillors New budget has been set, however there is no new allocation for N.E.Fife, Cllr Hayes requested an increase in the Community Planning budget but this was turned down. Organisational systems are not being used efficiently and updates are not reflected on the website. This is being looked into.</p>	SR
<p>4. East Neuk Community Emergency Planning Team – Elizabeth Riches Elizabeth explained that ENCEPT is voluntary charity set up to provide support in an emergency, such as flooding, power cuts, severe weather conditions etc. they can provide equipment to communities. Places of safety have been identified should evacuation of communities be necessary. Each village has been given an Emergency Kit bag and First Aid Kit, Elizabeth provided fresh supplies for the first Aid Kit. The Kit Bags are currently stored in a cupboard in the Library.</p> <p>Elizabeth provided leaflets and cards with emergency contact details. ENCEPT is always looking for new committee members if people are interested. It was suggested the Kilconquhar Castle as a potential Place of Safety. Elizabeth will follow this up.</p> <p>Community Councils will be invited to an open day 11th June to meet volunteers and look at the equipment.</p>	
<p>5. Community Facilities Updates a) Tues Cafe/Food Hub, Friday Soup and Blether/Food Hub) that are open to all, along with the cinema night every second and fourth Friday.</p>	ALL
<p>6. New Planning Applications</p> <ul style="list-style-type: none"> • Jamie Lindsay Bruce Square - planning application is being processed. The concern now is that the bird nesting season is imminent, unless the application is approved very soon the window to pollard the tree will be missed. 	
<p>7. Traffic and Parking Updates See Matters arising</p>	
<p>8. Any Other Competent Business</p> <ul style="list-style-type: none"> • Pot holes – A photo and location has sent to Cllr Hayes, Fife council – website link to report faults. https://www.fife.gov.uk/services/form-pages/report-a-road-or-pavement-fault 	

<ul style="list-style-type: none">• Safety Barrier – Colinsburgh Library - this has been requested and is in the system• Accessibility for Colinsburgh Library – Enquiries have been made to Fife Council about the feasibility of installing hand rails and a ramp into the library. A site meeting with the Asset Manager was suggested, Cllr Hayes will take this forward.• Steadings development – The head of roads and transportation has agreed to do a review of the whole set up, looking at the footpath, the lack of bus stop etc. Roy Rodger – Chair of the Residents association will report back to the residents.	AH
10. Date of Next Meeting The next meeting will be on April 14th, 7.30 pm at Kilconquhar Church Hall	